

CHADDS FORD TOWNSHIP SEWER AUTHORITY
Tuesday, January 12, 2021
7 P.M.
REMOTE MEETING VIA ZOOM

Board Members: Mark Stookey
Ted Mennicke
Robert Lohr
Dennis Henry

Also Present: Valerie Hoxter, Sewer Authority Manager
James Flandreau, Solicitor
Stan Gober, DELCORA
Tom Leisse, Pennoni Associates

Reorganization

I. CALL TO ORDER

Upon motion and second (Lohr/Mennicke) Mark Stookey was elected Temporary Chairman.

Upon motion and second (Stookey/Mennicke) Bob Lohr was elected Temporary Secretary.

Roll Call: All board members with the exception of Amanda Konyk were present and a quorum was established.

II. REORGANIZATION MEETING

A. Election of 2021 Officers

1. Upon motion and second (Lohr/Henry) Mark Stookey was elected Chairperson for the 2021 calendar year.
2. Upon motion and second (Lohr/Henry) Ted Mennicke was elected Vice Chairperson for the 2021 calendar year.
3. Upon motion and second (Stookey/Mennicke) Bob Lohr was elected Secretary for the 2021 calendar year.
4. Upon motion and second (Stookey/Lohr) Dennis Henry was elected Treasurer for the 2021 calendar year.
5. Upon motion and second (Stookey/Mennicke) Valerie Hoxter was elected Right to Know Officer for the 2021 calendar year.

B. Appointment of Professionals

1. Upon motion and second (Stookey/Lohr) James R. Flandreau, Esq. was appointed as Chadds Ford Township Sewer Authority Solicitor.
2. Upon motion and second (Lohr/Henry) Pennoni Engineering was appointed as Chadds Ford Township Sewer Authority Engineer.
3. Upon motion and second (Lohr/Mennicke) Barbacane, Thornton & Company, LLP was appointed Auditor for the Chadds Ford Township Sewer Authority.

4. Upon motion and second (Stookey/Mennicke) Valerie Hoxter was appointed Chadds Ford Township Sewer Authority Manager/Assistant Treasurer/Assistant Secretary.

C. Miscellaneous

1. Upon motion and second (Lohr/Mennicke) S & T Bank (formerly DNB Bank), TD Bank, PLGIT, CIBC Chicago and Third Coast Bank were designated as Chadds Ford Township Sewer Authority depositories.
2. Upon motion and second (Lohr/Mennicke) the Chadds Ford Township Sewer Authority meeting dates for 2021 were set as the third Tuesday of every other month from January 2021 through January 2022, with the exception of the months of January and May, when the meetings will be held on January 12, 2021 and May 25, 2021.

Regular Meeting

Announcements

Mr. Stookey announced that the Honorable Thomas H. Killion, State Senator, was in attendance. Mr. Stookey presented a Proclamation from the Chadds Ford Township Sewer Authority which honored Senator Killion for his four years of service as a State Senator and thirteen years of service as a State Representative, as well as his unmatched commitment to the citizens of Chadds Ford Township. Mr. Killion was thanked by all for his service to the community and his support of the Authority. Senator Killion played a vital role in obtaining a \$361,250 grant in 2020 which will be used for the Authority's project to convert the Ridings Plant to a pump station. Senator Killion's support has been greatly appreciated by the Authority.

Upon motion and second (Stookey/Mennicke) the Proclamation honoring Thomas H. Killion was accepted.

MINUTES

Upon motion and second (Lohr/Mennicke) the minutes from the December 3, 2020 meeting were approved.

DELCORA

Mr. Gober presented his written report. He emphasized that there were no violations at either facility for December even with the storms on Christmas Eve and Christmas Day.

The Ridings sand filter continues to be a concern. Mr. Lisse listed a number of options to keep the Ridings Plant running properly with the best option being to get the conversion project under way as soon as possible.

The Pennvest loan is scheduled for settlement on February 16th and there is a restriction on the loan that prohibits starting the project until the settlement occurs. With the outstanding items to be completed prior to settlement, there is a chance that the settlement may be delayed.

The possibility of not going with the Pennvest loan and avoiding the additional requirements that come with that loan and reducing compliance costs with Pennoni was discussed.

DVRFA offers financing with a much easier and faster application process. Ms. Hoxter stated that their interest rate right now is lower overall than the Pennvest rate would be for the life of the loan. The Township would be required to guarantee a loan with DVRFA. The project could possibly start 4-6 weeks earlier if the Authority were to proceed with a loan from DVRFA.

MANAGER

Ms. Hoxter presented her written report and added that the Auditors continue to work on completion of the 2019 Audit.

PENNONI

Mr. Leisse presented his written report and presented his recommendations to award bids for the Act 537 improvement project.

Upon motion and second (Lohr/Mennicke) the bid to decommission the existing Ridings WWTP, install a new submersible pump station and install a new force main in the amount of \$301,760.00 was awarded to A. J. Jurich.

Upon motion and second (Lohr/Mennicke) the bid to upgrade the Estates of Chadds Ford pump station with a new submersible pump in the amount of \$227,330.00 was awarded to PSI Pumping Solutions, Inc.

Upon motion and second (Lohr/Henry) the bid to expand the Turners Mill WWTP in the amount of \$1,087,000.00 was awarded to Dutchland, Inc. under COSTARS.

Upon motion and second (Stookey/Lohr) the Board approved the expenditure of additional work at the Turners Mill WWTP not included in the awarded bid to Dutchland, Inc. under COSTARS including a new UV system and installation, a new flow meter and probes, electrical work and any building modifications: all to be obtained directly with contractors for a total cost of \$150,000.00.

SOLICITOR

Mr. Flandreau stated that all he was to report on has been discussed earlier in this meeting.

Upon motion and second (Stookey/Lohr) the Board authorized the Manager and/or Chairperson to seek a Preclosing Letter from Pennvest that could allow the conversion project to start prior to the loan settlement with Pennvest.

TREASURER

Ms. Hoxter presented her written report with a year end review of 2020. There are no payments or financials for this meeting due to the early date of the meeting. Checks will be processed, and financials prepared for the Board's review.

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

State Representative Stephen Barrar was unable to attend the meeting tonight. The Board will ask for his attendance at their March meeting in order to present a Proclamation honoring Mr. Barrar for his years of service.

Ms. Hoxter noted that the Statements of Financial Interests are due May 1, 2021.

EXECUTIVE SESSION

The Board went into Executive Session to discuss a legal matter at 8:25 P.M.

Upon motion and second (Mennicke/Lohr) the meeting was adjourned at 8:40 P.M.

Respectfully Submitted,

Valerie Hoxter